

# **Student Support Services Building Committee**

**April 27, 2018**

## **Regular Business Meeting**

**Minutes**

**Room 216 - 44 Hatchedts Hill Road, Old Lyme, CT 06371**

**Meeting called to order:** 10:06 a.m.

**In Attendance:** Craig Esposito, Tim Hagan, Rita Volkmann, Joanne Barmasse, Eileen Howley, Bridgette Gordon-Hickey, Lynn Nenni, Jack Cross

**Representatives not in attendance:** Sheri Cote

**Presenters and other guests:** Ken Biega, Justin Hopkins, Gary Cymbala, Lance Hagen, Donna Worst, Yvonne Tobey

### **1.0 Project Updates**

**1.1 Bids packages were opened on April 17, 2018 and reviewed with recommendations made by O & G.**

**Bid package summary and cost summary were distributed. Due to the timeline to complete the project, it was strongly recommended to move forward with the single HVAC bid and to re-bid three additional single bids.**

### **1.2 Contract Approvals & Rejections**

**Motion to reject bids 1.01, 1.03, 1.04 and authorize O & G to re-bid made by Esposito, second by Hagen, Passed Unanimously.**

**Motion by Esposito, second by Volkmann: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with Noble Construction & Management for the base bid amount of \$782,000.00 plus any accepted alternates for Bid Package 1.02-General Trades for the Ocean Avenue LEARNing Academy Project. Passed Unanimously.**

**Motion by Volkmann, second by Howley: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with H. Carr & Sons for the base bid amount of \$192,868.00 plus any accepted alternates for Bid Package 1.05 – Drywall & Acoustical for the Ocean Avenue LEARNing Academy Project Passed Unanimously.**

**Motion by Esposito, second by Volkmann: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with Spectrum Flooring, Inc. for the base bid amount of \$176,414.00 plus any accepted alternates for Bid Package 1.06 – Flooring for the Ocean Avenue LEARNing Academy Project Passed Unanimously**

**Motion by Esposito, second by Barmasse: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with M. Brett Painting for the base bid amount of \$72,550.00 for Bid Package 1.07 – Painting for the Ocean Avenue LEARNing Academy Project Passed Unanimously**

**Motion by Esposito, second by Volkmann: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with Ed Bartelli, Inc. for the base bid amount of \$186,490.00 for Bid Package 1.08 – Plumbing for the Ocean Avenue LEARNING Academy Project  
Passed Unanimously**

**Motion by Esposito, second by Barmasse: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with Fire Rated, LLC for the base bid amount of \$194,600.00 for Bid Package 1.09 – Fire Protection for the Ocean Avenue LEARNING Academy Project  
Passed Unanimously**

**Motion by Hagen, second by Volkmann: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with P & D Mechanical, Inc. for the base bid amount of \$626,000.00 for Bid Package 1.10 – HVAC for the Ocean Avenue LEARNING Academy Project  
Passed Unanimously**

**Motion by Esposito, second by Barmasse: we have reviewed the above-referenced information and are directing O & G Industries, Inc. to enter into a contract with Custom Electric, Inc. for the base bid amount of \$597,100.00 for Bid Package 1.11 – Electrical for the Ocean Avenue LEARNING Academy Project  
Passed Unanimously**

1.3 Update on Schedule: Letters of intent will be sent followed by a meeting with contractors scheduled for May 14, 2018. A construction supervisor will be on site May 7, 2018 to begin cleanup with assistance from Service solutions staff to ready the building for contractor's work. Move in deadline is November 30, 2018. Fixtures, furniture & technology were discussed at a recent meeting.

2.0 Building Updates

2.1 DEEP noted that the tank certification obligations have been confirmed  
**Motion to release funds from escrow for tank by Howley, second by Esposito.  
Passed Unanimously**

2.2 Survey findings & questions

2.3 Updated space waiver letter submitted to Department of Administrative Services

2.4 Building repair and maintenance items: Roof repairs to be completed within 2 weeks. Chimney will be repointed by SSC and relining be completed at a future date. Boiler inspections completed and certifications received. Areas of need to be addressed in kitchen for certification.

2.5 Communications: Letter to neighbors, municipal officials, state officials, board members, chambers of commerce and the media is drafted for review. Ground breaking to occur on May 9, 2018.

3.0 Design and Construction Update:

4.0 Financial Update: LEARN CFO, Lynn Nenni, reported that financing will be completed by the end of May. Year to date budget report was distributed.

Meeting adjourned: 11:40 a.m.